.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

July 11, 2019 Redmond City Hall

10:30 a.m. Council Conference Room, Lobby Level

 Redmond, Washington

PRESENT: Emily Moon, Malisa Files, Jay Hagen, Steve Heitman, Kurt Triplett

ALTERNATES:

ABSENT:

OTHERS PRESENT: Dave Jokinen, Scott Hatfield, Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:44 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Scott Hatfield added 7a. EPSCA Legacy System to the agenda.

Steve Heitman motioned to approve the amended Agenda, it was seconded by Emily Moon and carried 5-0.

4. Consent Agenda

 a) Approval of Minutes of May 9, 2019 – Scott Hatfield

Jay Hagen motioned to approve the Consent Agenda, it was seconded by Steve Heitman and carried 5-0.

5. Action

 a) Karen Reed contract (EPSCA’s PSERN representative selection process)

Scott Hatfield presented the Karen Reed contract. Karen Reed will work with EPSCA to come up with 3-4 options regarding how EPSCA will operate post-PSERN as well as help host a retreat/summit to get input and shape how EPSCA will choose its PSERN representative in perpetuity.

Emily Moon motioned to authorize the Executive Chair to sign a contract similar to this one, it was seconded by Steve Heitman and carried 5-0.

6. Reports

 a) PSERN – Scott Hatfield, Kurt Triplett

Scott Hatfield reported that BDAs need to be tested annually and BDA owners would like to know where to get radios on loan or for rent to test their BDAs. The Executive Board discussed possible options and Scott Hatfield was tasked with bringing some options to the next Executive Board meeting. Scott Hatfield also reported that the system managers are moving forward with the purchase of controllers with RCB monies. Kurt Triplett reported that the project will now move forward with the approval of the new Motorola master agreement. Motorola requested to increase the testing tiles from 1/10th of a mile to ¼ of a mile to stay on schedule. However, PSERN requires evidence that a ¼ of a mile test tile is comparable to a 1/10th of a mile test tile without significant differences. The draft ILA is being finalized. Of interest is that a stalemate would require an elected official summit.

b) Transition & Training Coordinator – Mark Hagreen

Mark Hagreen reported project delays continue with various milestones being shifted back 1-4 months. There is no recovery schedule. At present, the project is two years behind. A second re-baselining has been recommended. Dispatch cold installs are going to require a second wave to install CPUs. This may lead to a slip in the training schedule. When the PSERN system comes online, every BDA system will need to be touched. This was not in PSERN’s scope of work.

c) Motorola

Scott Hatfield reported Motorola quotes for EPSCA interim options for the current system are at $5 million for the low end. As long as the controllers are changed out, Scott Hatfield would not recommend interim options for the current system.

Jay Hagen left at 11:25 a.m.

7. Other/Information

a) EPSCA Legacy System

Scott Hatfield reported that the system managers are moving forward with the purchase of controllers for the current system with RCB monies and will install them regardless of the status of Motorola-PSERN negotiations.

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 11:31 a.m.

**Next Meeting**

**Scheduled for:**

**September 12, 2019**

**10:30 a.m.**