.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

September 8, 2022 Virtual Meeting

10:30 a.m.

PRESENT: Kurt Triplett

ALTERNATES: Malisa Files (Angela Birney), Jay Hagen (Brad Miyake), Jeff Magnan (Jessi Bon)

ABSENT: Paula Schwan

OTHERS PRESENT: Doug McDonald, Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:34 a.m. by Kurt Triplett, who presided.

1. Roll Call

Jay Hagen arrived at 10:36 a.m.

3. Approve Agenda

Jeff Magnan motioned to approve the amended agenda, it was seconded by Jay Hagen and carried 4-0.

4. Consent Agenda

 a) Approval of the minutes of April 14, 2022 – Mark Hagreen

 Malisa Files motioned to approve the Consent Agenda, it was seconded by Jeff Magnan and

 carried 4-0.

5. Action

a) 2023-2024 Budget and Access Fee – Mark Hagreen

Mark Hagreen provided a summary of budgetary changes.

Jeff Magnan motioned to approve the 2023-2024 EPSCA Budget and Access Fee, it was seconded by Jay Hagen and carried 4-0.

Kurt Triplett reminded the Board that we will need to discuss EPSCA’s PSERN operator selection and disbursement of EPSCA reserves in 2023.

b) Motorola Maintenance Contract – Mark Hagreen

Mark Hagreen reported that it is once again time to renew the Motorola Maintenance Contract. The contract was not in hand but the changes are a 3-4% increase in cost, a best effort clause to repair our system in case of failure and a 30 day written notice to end the contract.

Jeff Magnan motioned to authorize the chair to sign the contract if presented substantially as discussed, it was seconded by Jay Hagen and carried 4-0.

6. Reports

 a) PSERN report – Mark Hagreen (The Board began with reports at 10:34 a.m.)

Mark Hagreen reported problems with code plugs have halted radio installations which will cause significant delays. FSA may be delayed into 2024. The PSERN project is hiring a technical operations manager and administrative staff. The PSERN project is also considering decoupling charging for radio service from FSA which may cause subscribers to be double charged. Kurt Triplett advised that the PSERN Board does not want to double charge. In order to avoid double charging customers, EPSCA may consider using reserves.

At 10:36 a.m., the Board began approvals of the agenda, consent agenda and action items.

b) EPSCA – Mark Hagreen

Mark Hagreen reported that Finish Well items have been concluded except for the tree topping in Redmond. EPSCA was unable to top the trees. Currently, EPSCA is waiting to see if issues arise and so far there have been no issues. If issues occur, EPSCA will move back to T-1 lines as a remedy. Education Hill is not a supplemental site and not used extensively for affiliation. System impairments are averaging one per month since the completion of Finish Well items.

7. Other/Information

8. Executive Session - None

9. Adjourn

Being no further business, meeting ended at 11:02 a.m.

Next Meeting

Calendared for

October 13, 2022