.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

February 8, 2018 Redmond City Hall

10:00 a.m. Council Conference Room, Lobby Level

Redmond, Washington

PRESENT: Kurt Triplett, Emily Moon

ALTERNATES: Jane Christenson (John Marchione), Mike Mandella (Steve Heitman)

ABSENT: Brad Miyake

OTHERS PRESENT: Dave Jokinen, Scott Hatfield (by phone), Kale Fong

1. Call to Order

The meeting was called to order at 10:06 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Jane Christenson motioned to approve the agenda, it was seconded by Mike Mandella and carried 4-0.

4. Consent Agenda

a) Approval of Minutes of November 9, 2017

Mike Mandella motioned to approve the Consent Agenda, it was seconded by Jane Christenson and carried 4-0.

5. Reports

a) End of year report including personnel changes – Scott Hatfield

Scott Hatfield distributed an end of year report and summarized the EPSCA personnel changes and PSERN concerns.

b) PSERN current status and issues – Scott Hatfield

Scott Hatfield reported that it is becoming an increasingly more significant issue to find technicians with the knowledge necessary to repair our current system. Engineers and technicians familiar with our system are retiring and/or moving onto other things. The technical committee submitted a list of concerns to Motorola and their response has lacked urgency. This will be escalated to the Joint Board to impress upon Motorola to develop mitigation plans for the issues that jeopardize our current system.

Jane Christenson presented a PSERN update she received at the City Manager’s meeting and solicited Scott’s thoughts regarding in-building coverage. Scott Hatfield reported that currently, PSERN’s in-building coverage task force is in problem-solving mode without a recommended solution. The solution should include a cost/benefit analysis focused on the end-user experience. Kurt Triplett reported that in-building coverage is important but it is imperative that PSERN stay focused on what the voters voted for especially since our current system is reaching its end of life. It was reiterated that there will be no PSERN billings for subscriber agencies until PSERN goes live with final system acceptance. Scott Hatfield reported that EPSCA is under contract with Motorola to keep the current system going and is confident that it will remain operational to the end of 2021.

c) Rebanding – Scott Hatfield

Scott Hatfield reported that EPSCA is preparing information for subscriber agencies to submit to EPSCA for officer and depot time reimbursement.

d) Public records request – Scott Hatfield

Scott Hatfield reported that EPSCA may not be bound by the Public Information Act. The Executive Board consented to explore this further via professional legal opinion.

6. Action Items

7. Other/Information

Scott Hatfield reported that EPSCA is working with a new vendor, Genesis, to improve the information that can be received regarding each individual radio, such as push to talk time.

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 10:54 a.m.

**Next Meeting**

**Scheduled for:**

**March 8, 2018**

**10:00 a.m.**