

Executive Board

City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah

Eastside Public Safety
Communications Agency

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**EXECUTIVE BOARD
SUMMARY OF MINUTES**

March 10, 2016
10:00 a.m.

Redmond City Hall
Trestle Room, Lobby Level
Redmond, Washington

PRESENT: Kurt Triplett

ALTERNATES: Mark Risen (Brad Miyake), Steve Heitman (Noel Treat/City of Mercer Island),
Jane Christenson (John Marchione)

ABSENT: Bob Harrison

OTHERS PRESENT: Dave Jokinen, Scott Hatfield, Jessie Morgan

1. Call to Order
The meeting was called to order at 10:05 a.m. by Kurt Triplett, who presided.
2. Roll Call
3. Approve Agenda
Mark Risen motioned to approve the agenda, it was seconded by Steve Heitman and carried 4-0.
4. Consent Agenda
 - a) **Approval of Payment Vouchers:** the following voucher/warrants were approved for payment: Voucher (warrant) numbers 6109 through 6173 for a total of \$267,216.90.
 - b) **Approval of Minutes of November 12, 2015**
Jane Christenson motioned to approve the Consent Agenda, it was seconded by Steve Heitman and carried 4-0.
5. Reports
 - a) **PSERN Update**
Scott Hatfield reports there have been relatively minor change orders for the PSERN project, mostly regarding capacity of the sites to accommodate other entities. Search and Rescue has made a request to PSERN to assist them in getting radio ability and it was decided to go ahead with adding a VHF layer to the system. The financial impacts of this

will be negligible. PSERN is now in the detailed design review phase, which will last approximately two years. It has been difficult to provide 97% coverage on the highways and therefore, it has been lowered to 95% coverage. Highway 2 has been particularly difficult to get coverage for because of all the protected lands in the area. This may result in a 93% coverage area by portable for a one-mile stretch on the highway. It was recently brought to PSERN's attention that the Seattle P25 system has a different ID than PSERN's, resulting in the need to touch each of Seattle's 6,000 radios to have PSERN's ID put in place. Seattle may possibly request PSERN to pay for the reprogramming.

b) Rebanding Update

Scott reports that law enforcement subscriber radios are scheduled to be done within the next two weeks. Within the next month, second touch for the fire department subscriber radios will begin. After the second touch is completed, the invoicing process will begin regarding the depot rental and subscriber hour reimbursements. That will conclude rebanding.

c) RCB Budget Update

Scott reports that next week, the RCB will be doing their budget. The RCB has money that is not being spent. Usually, this money goes back to the sub-regions. Currently, there is a surplus of \$800,000 to go back to the sub-regions. PSERN wants to float the idea that some monies from the RCB should set aside and allocated to PSERN for out of scope changes for PSERN. Scott is the RCB Chair and intends to take a stance against this idea because PSERN has a quarter of a billion dollars in levy monies and over \$30 million in contingency and does not need to pilfer the other sub-regions' funds for a possible out of scope change. However, in the future, funds from the RCB legacy operating system will be shifted to PSERN when their system has subscribers.

6. Other/Information

7. Executive Session

a) Retention Contract

The Chair announced that there would be an Executive session to discuss a personnel matter, the session is expected to last 20 minutes. The session began at 10:45 a.m. and concluded at 11:00 a.m.

8. Action Items

a) Possible Action Resulting From Executive Session

No action to be taken today, will be brought before the Board at the next meeting.

9. Adjourn

Being no further business, meeting adjourned at 11:01 a.m.

**Next Meeting
Scheduled for:**

**April 14, 2016
10:00 a.m.**