Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**OPERATIONS COMMITTEE**

**SUMMARY OF MINUTES**

May 24, 2018 Redmond Public Safety Building

1:30 p.m. Media Conference Room

 Redmond, Washington

PRESENT: Dave Jokinen, Dave Schlaegel, Greg Tryon, Pat Arpin, Sheryl Mullen, Tim Dahl,

 Todd Aksdal

ALTERNATES:

ABSENT: Chris Wilson, Gary Anderson, Tim Day, Todd Dickerboom

OTHERS PRESENT: Scott Hatfield (via phone), Kale Fong

1. Call to Order

The meeting was called to order at 1:32 p.m. by Dave Jokinen, who presided.

1. Roll Call

Tim Dahl arrived at 1:37 p.m.

3. Approve Agenda

Greg Tryon motioned to approve the agenda, it was seconded by Sheryl Mullen and carried

6-0.

4. Consent Agenda

1. Approval of Minutes of April 26, 2018

Greg Tryon motioned to approve the consent agenda, it was seconded by Pat Arpin and carried

6-0.

5. Action Items

 a. Elections – Scott Hatfield

Greg Tryon motioned/nominated that Dave Jokinen continue as Chair of the EPSCA Operations Committee, it was seconded by Pat Arpin and carried 6-0.

Dave Jokinen motioned/nominated that Greg Tryon remain as Vice Chair of the EPSCA Operations Committee, it was seconded by Pat Arpin and carried 6-0.

**Tim Dahl arrived at 1:37 p.m.**

6. Reports

 a) EPSCA Training and Transition Coordinator – Scott Hatfield

Scott Hatfield highlighted the job description changes made by the Executive Board at their last meeting. Most of the changes were not substantive, however, the salary was increased and the title of the position was modified. The Executive Board requested nominations from the Operations Committee by June 1st and act upon that list. Currently, there are three candidates.

b) PSERN – Scott Hatfield

Scott Hatfield reported that PSERN has been engaged in factory acceptance testing and to date, everything has passed. Regarding in-building coverage, the staff has not made a recommendation to the Joint Board regarding the in-building task force report. If the staff were to make a recommendation, it would be for more analysis to be done. Tim Dahl reported on the equipment work group. The equipment work group is revisiting the original equipment that was spec’d three or four years ago to examine whether there is a need to make changes or upgrade the equipment. A survey was sent out to the constituents to gather further information. It is likely that there will be upgrades made to the standard configurations within the equipment list. The word group is also exploring the rules for the current radios to be exchanged for the new radios or if there will be a monetary allowance to put their current radios onto the new system.

7. Other Information

8. Executive Session

 None

9. Adjourn

 Being no further business, the meeting was adjourned at 2:00 p.m.

**Next Meeting**

**Calendared for**

**June 28, 2018**